

HOUSING AUTHORITY OF CALVERT COUNTY
480 Main Street, P O Box 2509, Prince Frederick, Maryland 20678
410-535-5010 301-855-1350 mail@calverthousing.org fax 410-535-4286

BOARD MEETING AGENDA
May 29, 2019

COMMISSIONERS

Judy Hooker, Chairperson
Harriet Gosset, Vice Chair
Maureen Hoffman
Leonard Winkler

STAFF

Shawn Kingston, Executive Director
Rick Cox, Director of Operations
Amy Crisp, Director of Rental Services
Joyce Garza, Director of Finance

1. Call to Order
2. Roll Call
3. Agenda Additions or Corrections
4. Minutes Corrections or Additions
April 24, 2019
5. Executive Briefing
6. Staff Reports
 - Finance Report
 - Rental Services Report
 - Operations Report
7. Public Comments
8. New Business
9. Adjournment
10. Executive Session

*Reasonable accommodation will be provided upon request.
Requests are encouraged to be submitted in advance of the meeting date.*

*This agenda is subject to change and the times listed are approximate.
If any items are added for consideration, they will be included on a revised agenda that will be issued prior to the closed session.*

The dates and times of the Board meetings are posted on the Calvert County Bulletin Board.

For more information contact Sharon Shifflett @ 410-535-5010 ext. 300

**BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY OF CALVERT COUNTY
BOARD MEETING MINUTES
April 24, 2019**

CALL TO ORDER: The meeting was called to order at 9:02 am, in the Conference Room of the Housing Authority.

ROLL CALL:

- **Commissioners Present:** Judy Hooker, Chairperson; Harriet Gosset, Vice Chair, Maureen Hoffman and Leonard Winkler
- **Guest:** Julia Forte
- **Staff Present:** Shawn Kingston, Executive Director; Amy Crisp, Director of Rental Services and Rick Cox, Director of Operations

AGENDA ADDITIONS OR CORRECTIONS: None

MINUTES ADDITIONS OR CORRECTIONS: Commissioner Hoffman motioned to approve the corrected minutes and Commissioner Winkler seconded. Motion carried 4 Ayes and 0 Nays.

EXECUTIVE SUMMARY:

- **Maryland Association of Housing and Redevelopment Officers Conference**
Conference will be in PG County at the National Harbor
- **Fair Housing Proclamation**
Tuesday, April 2 @10:30 am received the Proclamation from the Board of County Commissioners
- **Conveyance of Fairground**
Tuesday, April 16 @ 10:30 am Commissioner Hoffman and Shawn Kingston attended the open session of the Board of County Commissioners where the board voted to approve the conveyance of Fairground.
- **Resolution HACC-01 Calvert Pines I**
Calvert Pines I Project Based Voucher contract ends May 5, 2020. The PHA is required to provide tenants a one year notice of PHA intent to Renew or Does not intend to renew. HACC will provide One-Year Notification letter -- "Owner Does Not Intend to Renew" to all tenants on or before May 3, 2019.

Tenants may be able to receive Tenant Protection Vouchers.

Commissioner Gosset motioned to approve the Resolution, Commissioner Winkler seconded. Motion carried 4 Ayes, 0 Nays.
- **RAD Property** - home septic system failed and property won't percolate.

STAFF REPORTS:

- **Finance:** Joyce Garza, presented written report
- **Rental Services:** Amy Crisp, presented written report
- **Operations Report:** Richard Cox, presented written report

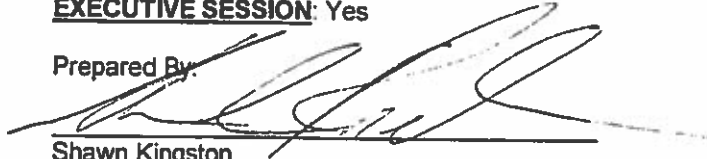
PUBLIC COMMENTS: NONE

NEW BUSINESS: None

ADJOURNMENT: Commissioner Winkler motioned to adjourn, Commissioner Gossett seconded. Motion carried 4 Ayes, 0 Nays. The meeting was adjourned at 9:45 am.

EXECUTIVE SESSION: Yes

Prepared By:

A handwritten signature in black ink, appearing to read 'Shawn Kingston', is written over a horizontal line. The signature is stylized and cursive.

Shawn Kingston

**RESOLUTION OF THE BOARD OF COMMISSIONERS
OF
THE HOUSING AUTHORITY OF CALVERT COUNTY (HACC)**

**RESOLUTION
HACC 01-2019**

WHEREAS, HACC - Calvert Pines I Project Based Voucher contract ends May 5, 2020.

WHEREAS, a PHA is required to provide tenants a one year notice of PHA intent to "To Renew" or "Does Not Intend To Renew."

WHEREAS, it is recommend that HACC provide One-Year Notification Letter – "Owner Does Not Intend to Renew" to all tenants on or before May 3, 2019.

NOW THEREFORE BE IT RESOLVED that the governing body of HACC, pursuant to Housing and Urban Development regulations, does hereby resolve to provide tenants with the "One-Year Notification Letter" affirming – "Owner Does Not Intend To Renew".

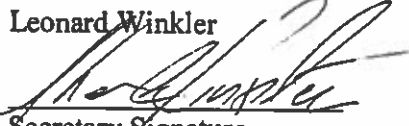
A motion made by Commissioner Gosset, was seconded by Commissioner Winkler that the board of Commissioners adopt the foregoing resolution and upon roll call, the vote was:

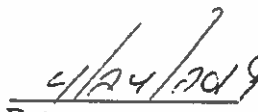
4 Ayes 0 Nays

The Chairman thereupon, declared said motion carried and the Resolution adopted.

Governing Body Members

Judy Hooker
Maureen Hoffman
Harriet Gosset
Leonard Winkler


Secretary Signature


Date