

HOUSING AUTHORITY OF CALVERT COUNTY
480 Main Street, P O Box 2509, Prince Frederick, Maryland 20678
410-535-5010 301-855-1350 Fax 410-535-4286

BOARD MEETING AGENDA
January 23, 2019

COMMISSIONERS

Judy Hooker, Chairperson
Maureen Hoffman, Vice Chair
Barry P. Grier
Harriet Gosset
Leonard Winkler

STAFF

Shawn Kingston, Executive Director
Richard Cox, Director of Operations
Amy Crisp, Director of Rental Services
Joyce Garza, Director of Finance

1. Call to Order
2. Roll Call
3. Agenda Additions or Corrections
4. Minutes Corrections or Additions
November 28, 2018
5. Executive Briefing
6. Staff Reports
 - Finance Report
 - Rental Services Report
 - Operations Report
7. Public Comments
8. New Business
9. Adjournment
10. Executive Session

*Reasonable accommodation will be provided upon request.
Requests are encouraged to be submitted in advance of the meeting date.*

*This agenda is subject to change and the times listed are approximate.
If any items are added for consideration, they will be included on a revised agenda that will be issued prior to the closed session.*

The dates and times of the Board meetings are posted on the Calvert County Bulletin Board.

For more information contact Sharon Shifflett @ 410-535-5010 ext. 300

**BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY OF CALVERT COUNTY
BOARD MEETING MINUTES
November 28, 2018**

CALL TO ORDER: The meeting was called to order at 9:00 A.M. in the Conference Room of the Housing Authority.

ROLL CALL:

- **Commissioners Present:** Judy Hooker, Chairperson; Maureen Hoffman Vice Chair; Barry Grier, Harriet Gossett, and Leonard Winkler
- **Guest:** Jennifer Moreland, Director of Community Resources
- **Staff Present:** Shawn Kingston, Executive Director; Richard Cox, Director of Operations; Joyce Garza, Director of Finance; and Amy Crisp, Director of Rental Services

AGENDA ADDITIONS OR CORRECTIONS: None

MINUTES ADDITIONS OR CORRECTIONS: Commissioner Grier motioned to approve the corrected minutes and Commissioner Hoffman seconded. Motion carried 5 Ayes and 0 Nays.

EXECUTIVE SUMMARY:

- **Southern Pines II**

As of 11-16-18:

55 units occupied
7 applications under review
6 applications pending

- **Community Development Block Grant (CDBG) \$250,000**

CDBG was used to finance SPII's sidewalk and upgrade county pump station. Both projects are complete, funding; was received and distributed.

- **Maryland Affordable Housing Trust (MAHT) \$50,000**

MAHT grant assisted the HACC in upgrading RAD homes.
MAHT grant will be fully exhausted November 30, 2018

- **Section 8 Voucher Funding**

2018 Addition awards received

Housing Choice Voucher	211,479
Mainstream	138,659
Veterans Affairs Supportive Housing	<u>43,418</u>
	Total \$393,556

STAFF REPORTS:

- **Finance:** Joyce Garza, presented written report
- **Rental Services:** Amy Crisp, presented written report
- **Operations Report:** Richard Cox, presented written report

PUBLIC COMMENTS: None

NEW BUSINESS: None

ADJOURNMENT: Commissioner Grier motioned to adjourn, Commissioner Winkler seconded. Motion carried 5 Ayes, 0 Nays. The meeting was adjourned at 10:05 A.M...

EXECUTIVE SESSION: Yes

Prepared By:



Shawn Kingston

Executive Summary

January 23, 2019

Opening the government.....

When asked about a path forward introduced by a bipartisan group of lawmakers, Senator John Kennedy (R-LA) said that's only going to happen "When you look outside your window and see donkeys fly."

Board

Commissioner Grier's term ends 3/31/19

Southern Pines II

Fully leased. Met tax credit deadline.

Pump station upgrade has yet to pass county inspection. Issue; corrosion on hoist, hoist is supposed to be stainless steel. John Hoffman, Engineer, is checking all specification against approved plans.

Southern Pines I

Currently testing new LED parking light unit. If successful, we will convert two more lights.

Maryland Affordable Housing Trust (MAHT)

Tim Claggett and Rick Cox did an excellent job recommending and coordinating the use of the \$50,000 MAHT grant.

Calvert Pines I

HUD contract expires 2020.

State of Maryland

Working with State of Maryland on scattered site and Calvert I syndication for tax credit.

Government shutdown has placed activity on hold.