

HOUSING AUTHORITY OF CALVERT COUNTY

480 Main Street • Prince Frederick, Maryland 20678

— (410) 535-5010 — (301) 855-1350 — mail@calverthousing.org — FAX (410) 535-4286 —

Request for Proposal (RFP) for Parking Lot Repaving Project

Project Name: Southern Pines Apartments Parking Lot Repaving

Issuing Authority:

Housing Authority of Calvert County
480 Main Street
Prince Frederick, MD 20678

Location:

Southern Pines Apartments
50 Appeal Lane
Lusby, MD 20657

Contact Person:

Shawn Kingston
skingston@calverthousing.org

1. Project Overview:

Southern Pines Apartments is seeking proposals from qualified contractors to repave the parking lot of our residential complex located at 50 Appeal Lane, Lusby, MD 20657. The project aims to enhance the safety, functionality, and aesthetics of the parking lot for the benefit of our residents and visitors.

2. Scope of Work:

The scope of work for the repaving project includes, but is not limited to, the following:

- a. Site Inspection and Evaluation
- b. Removal and disposal of existing pavement
- c. Repairing or replacing any damaged subbase

- d. Installation of new asphalt pavement
- e. Striping and marking of parking spaces
- f. Compliance with ADA requirements for accessible parking spaces
- g. Implementation of proper drainage solutions
- h. Any additional tasks necessary to ensure a high-quality result

3. Proposal Requirements:

Interested contractors are requested to submit proposals that include the following information:

- a. Company profile, including relevant experience in parking lot repaving projects
- b. Description of the proposed approach and methodology
- c. Detailed breakdown of costs, including materials, labor, equipment, and any other relevant expenses
- d. Timeline for completion of the project
- e. References from previous clients for similar projects
- f. Proof of licensing, insurance, and any other necessary certifications
- g. Any additional relevant information

4. Site Visit:

Contractors are encouraged to schedule a site visit to inspect the parking lot and assess the scope of work. Please contact Tim Claggett at tclagget@clavverhousing.org to arrange a suitable time for the site visit.

5. Submission Deadline:

Proposals must be submitted no later than Monday, July 1, 2024 to the following address:

Housing Authority of Calvert County
480 Main Street
Prince Frederick, MD 20678
Attn: Shawn Kingston

6. Evaluation Criteria:

Proposals will be evaluated based on the following criteria:

- a. Experience and expertise of the contractor
- b. Proposed approach and methodology
- c. Cost-effectiveness
- d. Timeliness of project completion
- e. Compliance with all relevant regulations and standards
- f. References from previous clients

7. Contract Award:

The contract will be awarded to the contractor whose proposal best meets the needs of Southern Pines Apartments in terms of quality, cost, and timeline. However, the issuing authority reserves the right to reject any or all proposals if deemed necessary.

8. Inquiries:

Any inquiries regarding this RFP should be directed to Shawn Kingston at 410-535-5010 x 309.

The Housing Authority looks forward to receiving competitive proposals from qualified contractors and achieving successful completion of the parking lot repaving project.



Shawn Kingston
Executive Director

05/09/2024